From: Nassif, Julianne (DPH)

Sent: Friday, January 06, 2012 10:12 AM

To: O'Brien, Elisabeth (DPH); Salemi, Charles (DPH); Clemmer, Jill (DPH); Gu, Jane X. (DPH);

> Hannon, Bruce (DPH); Cheng, Gloria (DPH); Fuller-Jones, Sydney (DPH); Gillis, John (DPH); Jenner, Jennifer (DPH); Kane01, Peter (DPH); Noddin, Linwood (DPH); Servizio,

Paul (DPH)

Subject: Tour - Tuesday 1/10/12 @ 11 AM

Tuesday morning (1/10/12) at 11 AM, we will have a tour of medical toxicology fellows from the Poison Control Center. This is an extremely knowledgeable group who are interested in better understanding our analytical capabilities. They are important public health partners for the laboratory. As such, we want to present the laboratory in the best possible way...so as I said on Tuesday at the meeting the laboratory needs to be decluttered and cleaned (Specifically 309, 310). Please discard or store completed samples, discard unneeded paper, empty trash and clean/disinfect horizontal surfaces.

Chuck/Betsy – they were so fascinated by the Drug Safe last year, they would like to tour that area as well.

Julie

PS- I don't have an exact number of people who will be on the tour but I expect between 10 and 15.

Julianne Nassif

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